

Unicharm Group's Guidelines for Material Safety



Revised on 1st September 2023

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Introduction

Unicharm Group (UCG) advocates that “we contribute to creating a better quality of life for everyone by offering only the finest products and services” in Unicharm Ideals and “we pledge to protect the global environment by carrying out environmental measures based on our own high standards in every aspect of our corporate activities” in Pledge to society of Corporate Principles of Action. And in order to embody Pledge to customers in Corporate Principles of Action that “We will continue to provide our customers with safe products and services that meet our own high standards”, we are making efforts to ensure the safety of our products in product development, materials procurement, manufacture, their use by a customer and the disposal on the basis of their lifecycle. Also we believe that it is our corporate social responsibility to achieve accountability on product safety to customers.

In this effort we take our responsibility as a company providing disposable products sincerely, so we are premised on containing no harmful chemical substances in Unicharm products in terms of safety and environment.

The materials that make up our products are highly important for ensuring the safety of UCG products and the understanding and cooperation of the suppliers of those materials are indispensable. Therefore we issue “Unicharm Group’s Guidelines for material safety (Guidelines)” in order to give safety and reassurance to our customers in the world. We kindly ask for your understanding of the intent and purpose of Guidelines and appreciate your cooperation.

We are planning to make improvements to Guidelines. If you have anything you notice in your use of Guidelines, please contact us.

Masanori Yano
Senior Executive Officers
Chief Quality Officer
Unicharm Corporation

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I. Basic attitude and request related to UCG's product safety

We will continue to provide the concept of changing "discomfort" into "comfort" that we have been offering to the people of Japan to the world. Furthermore, in order to reduce the impact of chemical substances used in the diapers and napkins we provide, we aim to reduce the toxicity of the chemical substances contained in the materials to zero.

To achieve this, we have defined a clear definition and list of hazardous ingredients and set target ingredients for reduction. We minimize the impact of chemical substances contained in our products to ensure a high level of safety and provide peace of mind to our customers and society. To achieve this, materials must be free of hazardous substances. To this end, chemical substances that Unicharm has determined to be harmful have been extracted and included in the "Unicharm Corporation List of Controlled Chemical Substances (UC-L)". We ask our suppliers to report to us on the status of inclusion in the "UC-L" for the materials they deliver to Unicharm. If any of them are contained, we would like to deal with them in cooperation with you.

There are two types of materials (Class A and Class B). For Class A materials, we ask you to fill in the "chemSHERPA-CI" with the "UC-L" listed chemical substances, and for Class B materials, and we ask you to fill in the "Material Product Composition Chart". You provide us with material information through the "Charm Ring System" and we will explain the product safety to you.

Confidentiality: The information you provide will not be disclosed outside of UCG or even within UCG to anyone other than those directly responsible for the information.

This guideline describes the materials you should provide and how to describe Class A and Class B materials. Please see below and the attached documents.

II. Documents and method of submission for Guidelines

1) Types of materials

Class A materials

Materials or products for which UCG does not specify raw materials.

The following are examples of diapers and napkins.

- Examples for diapers: non-woven top sheet, pulp, SAP, elastic, back sheet, tape.
- Examples for napkins: top sheet, pulp, SAP, back sheet, non-slip, hot melt.

Class B materials

Materials or products for which UCG specifies raw materials

2) List of documents and submission methods

Please refer to "① Charm Ring System User Guide" for how to use the Charm Ring System.
The latest versions of the manuals can be downloaded from the Charm Ring System top page.

#	Document	How to get	Submission method
1	Materials/Products Delivery List & List Creation	Download from "Survey Request" in Charm Ring System	Charm Ring System
2	Safety-related Change Contact Form & Examples	Download from "Announcement" of Charm Ring System	Charm Ring System or e-Mail
3	Unicharm Corporation List of Controlled Chemical Substances (UC-L)	Download from "Announcement" of Charm Ring System	No submission required
4	chemSHERPA-CI	Download from JAMP URL below https://chemsherpa.net/tool	Charm Ring System
5	Communication List about Harmful of Chemical Substances & Examples	Download from "Announcement" of Charm Ring System	e-Mail
6	Materials/Products Composition Table & Examples	Download from "Announcement" of Charm Ring System	Charm Ring System
-	SDS	Created in each company's format	Charm Ring System

III. Method of entry for Class A materials

Attachment 1: Materials/Products Delivery List & List Creation

Please submit a list of the materials you are currently supplying to us so that we can identify the composition of each material. Please combine materials with the same composition into one list. Please submit this list each time a new material code is delivered. This will be checked for the presence of safety information (chemSHERPA-CI). For more information, please refer to the "Creation Procedures" included in the same Excel sheet.

Attachment 2: Safety-related Change Contact Form & Examples

This is used when there is no change in the "ingredients" of the delivered materials, but the raw material supplier or production plant is changed. Please submit this form to share this information with us each time a change occurs.

Attachment 4: chemSHERPA-CI

This document is not provided by us; download the latest version from the chemSHERPA URL. Please fill it out and submit it in English for each of the same "Component Group Code".

If a chemical listed in the "UC-L" is contained in the raw material, please enter the chemical and its percentage content. UC-L listed substances are added periodically. When this happens, please re-investigate and submit all "Component Group Code". If necessary, we may ask you to submit more detailed information. For details, please refer to the attached "② chemSHERPA-CI Production Procedure".

Attachment 5: Communication List about Harmful of Chemical Substances & Examples

Please use this form to notify us of newly identified chemicals not listed on the UC-L that may have adverse effects on human health or the environment.

Attachment 6: Materials/Products Composition Table & Examples

Submission is not required.

IV. Method of entry for Class B materials

Attachment 1: Materials/Products Delivery List & List Creation

Please submit a list of the materials you are currently supplying to us so that we can identify the composition of each material. Please combine materials with the same composition into one list. Please submit this list each time a new material code is delivered. This will be checked for the presence of safety information (chemSHERPA-CI). For more information, please refer to the "Creation Procedures" included in the same Excel sheet.

Attachment 2: Safety-related Change Contact Form & Examples

This is used when there is no change in the "ingredients" of the delivered materials, but the raw material supplier or production plant is changed. Please submit this form to share this information with us each time a change occurs.

Attachment 4: chemSHERPA-CI

Submission is not required.

Attachment 5: Communication List about Harmful of Chemical Substances & Examples

Please use this form to notify us of newly identified chemicals not listed on the UC-L that may have adverse effects on human health or the environment.

Attachment 6: Materials/Products Composition Table & Examples

Submission is not required.

V. UCG's Guidelines for Material Safety operation flowchart

The red boxed area is the work we are asking you to do.

